

**ARUCC 2020 Biennial Conference**  
**Exhibitor / Sponsorship Registration Form**  
Sheraton on the Falls Hotel, Niagara Falls, ON  
**June 21-24, 2020\***  
(\*Exhibits on June 22-23 only)

**Exhibitor/Sponsor Contact**  
**(Please PRINT Clearly)**

Company name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**A. EXHIBIT BOOTHS**

Booth requests and preferences will be accommodated on a first-come, first-served basis. Please indicate the number of 8'x10' booths required. Please refer to the floorplan issued and indicate your booth location preferences below.

We want to reserve \_\_\_\_ booth(s).

**Booth Number:** First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_

**We do not want to adjoin the following companies:** 1. \_\_\_\_\_ 2. \_\_\_\_\_

Number of booths \_\_\_\_\_ x \$1,600 = \$ \_\_\_\_\_  
Add 13% HST = \$ \_\_\_\_\_  
Total = \$ \_\_\_\_\_ **Subtotal A**

**B. CONFERENCE SPONSORSHIP (HST exempt)**

Please refer to the various sponsorships listed in the Sponsorship section and enter information below.

	<i>Name of sponsorship</i>	<i>Fee</i>	
Choice 1	_____	\$ _____	<b>Subtotal B</b>
Choice 2	_____	\$ _____	

**Total Owing (Subtotal A + Subtotal B) = \$ \_\_\_\_\_ Total C**

**Terms**

**Payment in Full (Total C) is required upon submission of this registration form.**

Please email your completed form to [Jeannie Boyes](#) to secure your sponsorship and/or exhibit booth. **Please make cheques payable to: ARUCC 2020 CONFERENCE.** Cheques should be mailed to the following:

**ARUCC 2020 Conference**  
c/o JB Productions,  
391 Cavendish Drive  
Waterloo, ON N2T 2N6

If you wish to pay by credit card, please contact [Jeannie Boyes](#) to arrange payment.

**NOTE:** ARUCC accepts sponsors and exhibitors on a first-come, first-served basis and will ensure appropriate promotional entitlements are provided, upon receipt of a signed registration form and full payment as indicated above. **Completion and submission of this form is a commitment to exhibit at and/or sponsor the ARUCC 2020 Biennial Conference. Required payments for exhibit booths and sponsorships must be received by the due dates indicated or the contract will be considered null and void and all relevant promotional entitlements will be withdrawn.**

**The fine print:**

To exhibit at and/or sponsor the ARUCC 2020 Biennial Conference, this form must be received no later than **May 1, 2020**. Payment in full must be received within two weeks of the signed agreement to confirm the exhibit space and/or sponsorship.

**Cancellations received in writing on or before May 15, 2020 will receive a refund, less a \$100 administration fee. No refunds will be issued for cancellations received after May 15, 2020.**

I, the duly authorized representative of the above-mentioned organization, on behalf of said organization, subscribe and agree to all **Terms and Conditions** (refer to *Terms and Conditions for ARUCC 2020 Biennial Conference*) including, but not limited to, the rules and regulations stated for sponsorship and exhibit space and services at the ARUCC 2020 Biennial Conference. See attached **Terms and Conditions for ARUCC 2020 Biennial Conference** for details.

Print Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you wish to discuss your exhibit booth or sponsorship, contact: [Jeannie Boyes](#), JB Productions.  
Thank you!